



## PROJECT MANAGEMENT SERVICES

Accudata Systems offers comprehensive Project Management Services to assist you in managing the IT initiatives being implemented in your organization. Our Project Management Services are based on the skills and experience gained over two decades of successful project implementations, as well as non-proprietary best practices for project management outlined by the leading organizations in this field. The goal of our Project Management Services is to deliver expected results by following disciplined processes and procedures.

### Why Is Project Management Important?

Change impacts an organization's people, processes, and technologies. While IT initiatives are geared with creating greater productivity, an organization's resources can often be severely negatively impacted during these improvements. Effective and efficient project management practices play an important role in alleviating these negative impacts during the implementation of improvement initiatives.

All projects face the constraints of time and budget. Our remedy to these limitations is to master the methodologies involved in project management and bring these skills to every project, so that we deliver the highest quality results on time and within budget.

### How Do We Approach Project Management?

While Accudata Systems does not promote proprietary project management methods, we do use the methodologies and best practices of organizations such as the Project Management Institute (PMI). PMBOK®, the *Project Management Body of Knowledge*, is also a valuable tool, and we base many of our project management services upon it. PMBOK includes proven, widely applied and traditional practices, as well as knowledge of innovative and advanced practices.

In addition, our project management teams use a variety of tools to help implement projects:

- For time estimates and management, we use specific scheduling and resource management tools such as Work Breakdown Structures, AON/PDM/PERT network diagrams, Gantt charts, resource histograms, and milestone charts.
- For budget tracking, cost estimating and cost metrics, we use a variety of tools and techniques such as cost/benefit analysis, bottom-up estimating, and earned value analysis.
- For specification constraints, our well-experienced project managers help you define and refine your requirements and properly document them in the project plan.

Accudata Systems also helps you use organizational management strategies to create special project teams derived from different functional departments. Project teams such as these are needed at times to provide a wider perspective on the critical business solutions being implemented to ensure all user needs are being considered.

### How Do We Add Value To Your Project Management Efforts?

Today, corporations are demanding a systematic method of project implementation that will help assure project success. This demand motivated Accudata Systems to enhance its ability to successfully and repeatedly deliver project management excellence. We have improved our project management skill sets, acquired project scheduling software, and established certification requirements for our staff.



## Accudata Systems Project Management Services Can Assist You With

- **Management Control** – Monitor, influence and control program and project direction more effectively and efficiently.
- **Effective Delegation and Accountability** – Review and assign incoming projects.
- **Multi-Tiered Project Piloting** – Identify, track, analyze and control obstacles that might impact project completion. Assure that the goals of a project remain valid despite changes.
- **Optimized Resource Management** – Provide complete clarity to scheduling, prioritization and optimization of resources.
- **Clarified Risk Management** – Manage risks better when the wider context is understood and explicitly acknowledged.
- **Disciplined Change Management** – Manage the impact of change on the organization and on stakeholders, ensuring that current business operations are not adversely affected.
- **Pragmatic Benefit Management** – Define expected benefits properly and realistically during implementation and after project execution.
- **Standardization of Project Management Practices** – Establish a PM method based on best practices and tailored processes, procedures, policies and standards.

To find out how to leverage our Project Management Services on your next project, please contact your Accudata Systems account manager.